

## Membership and Annual Meeting of the Members (AGM) Details

### Joining the Society

- **Start Date:** You can request to join the Society and make your payment starting September 1.

### Annual Meeting of Members (AGM) – September

- **What's Happening:** We'll review the President's and Financial reports from the past year and elect the new Board of Directors.
- **Who Can Vote:** Active Voting Members and Honorary Voting Members will vote for Society Board of Directors. Only Director-at-Large positions are elected by the voting members.
- **Director-at-Large Elections:**
  - **How Many:** Elect between 5 and 11 Directors, including the Past-President.
  - **Requirements:** Candidates need to be at the meeting or have submitted a Director Consent form and a Conflict-of-Interest form.

### After the Annual Meeting of Members (AGM)

- **New Board Meeting:** The new Board will meet to choose Officers (President, Vice-President, Secretary, and Treasurer). The roles of Secretary and Treasurer might be combined if decided. The Board at this time create Festival Committee to organize and present the festival. The Roles of the Festival Committee are separate from the Board and the Board has the right to override any decision made by the committee. Signing Authority remains with the Board.
- **Festival Committee:**
  - **Chair:** President
  - **Finance/Back Office:** Treasurer
  - **Agreements/Contracts:** Secretary
  - **Other Roles:** To be decided by the Board

### Important Dates and Info

- **Registration and Membership Payment:** Complete by 6:50 pm on the day of the AGM.
- **Annual Meeting of Members (AGM) Agenda:**
  1. Start the Meeting
  2. Check if we have enough members to vote (at least 5)
  3. Approve the Meeting Agenda
  4. Approve the Minutes from the Last Meeting
  5. President's Report
  6. Financial Report
  7. Elect Directors (refer to Directors Information below)
  8. New Business
  9. End the Meeting
- **Financial Reports:** Will be sent to current members on or before 14 days prior to the AGM.

## Membership Year

From 12:01 am on the day of the Annual General Meeting of the Members to 11:59 pm on the day of the next Annual General Meeting of the Members.

## Membership Types

### 1. Active Voting Member:

- **Requirements:** Must be an adult or a corporation, have paid fees, and be in good standing.
- **Rights:** Can vote at meetings.

### 2. Honorary Voting Member:

- **Approval:** Must be approved by a two-thirds majority of the Board.
- **Dues:** No fees required.
- **Status Change:** If they miss the last two meetings, including the AGM, they become an Honorary Member and lose voting rights.

### 3. Honorary Member:

- **Approval:** Must be approved by a two-thirds majority of the Board.
- **Dues:** No fees required.
- **Rights:** Cannot vote at meetings.

## Director Candidate Information:

### 1. Director's Consent Form

As a candidate for a director position, you must complete this form if you will not be available in-person or a virtual meeting attendee with audio and video

### 2. Director's Conflict of Interest Disclosure Form

It is recommended for every candidate for a director position to complete this form.

### 3. Director's Responsibilities

It is recommended you read this document.

## Director's Year

From close of the Annual General Meeting of the Members to the close of the next Annual General Meeting of the Members.

## The following forms must be completed by all Directors

- Director's Consent
- Director's Conflict of Interest Disclosure
- Director's Responsibilities